MAINTENANCE REQUEST FORM

This form must be completed entirely prior to First Choice sending out a vendor to make any repair on your residence. You MUST give a phone number where the vendor can reach you between the hours of 8:00 A.M. to 5:00 P.M. Monday through Friday. You must schedule all repairs with the vendor directly.

Tenant Information

Property Address: _____ City: _____

Person(s) To Contact:_____ Home #: _____

_____ Work#: _____

Cell#: _____

AREA	DESCRIPTION OF NEEDED REPAIR

Online: firstchoicepropmgt.com

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